

## MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at The Clive Hall, Moreton Say  
on Thursday 24<sup>th</sup> May 2018 commencing after Moreton Say's Annual Parish Meeting

**Present:** Councillors C Dutton, C Wellon, H Podmore, R Hughes, P Duffy, P Nuttall and G Turner  
also present Mrs J Evans (Clerk).

**Apologies:** Unitary Councillor P Wynn

1. **Welcome / Present / Apologises** – As listed above.
2. **Declarations of Interest** – Cllr Wellon declared an interest in item 8 which related to her property.
3. **Public Session** – Julia Roberts, who did not speak earlier in the Annual Parish meeting as she does not live in the Parish, explained to the Council about the Ginger and Spice Festival which is due to take place in September and how she would like to promote to links with Clive of India and Moreton Say by showing a film about his life at The Clive Hall. The Parish Council supported this initiative and will look forward to this event.
4. **Approval of the Minutes of the Parish Meeting held on 22<sup>nd</sup> March 2018 and the Extraordinary Meeting held on 5<sup>th</sup> April 2018** - The Councillors had received copies of these minutes prior to the meeting and Cllr Hughes proposed that all the minutes were a true and accurate record of proceedings, this was seconded by Cllr Wellon, all agreed.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
  - a. The Clerk advised the Council that she had purchased a lap top with the required software including anti-virus, with a bag for £698.97, within the Parish Council's budget.
  - b. The Clerk had chased Shropshire Highways regarding the blocked gully between Pinfold Cottages and the Clive Hall but unfortunately this had not been dealt with yet and the Clerk will chase.
  - c. The tennis court surface has now been cleared and the white lines redrawn so the Clerk will now look into the cost of posts and a new net.
  - d. Cllr Hughes questioned where anything further had been done regarding a projector and the Clerk advised that a parish resident had let the Parish Council one which she was looking into using for future planning application items.
6. **Report from the Unitary Councillor** – Cllr Wynn's report had been read in the previous Annual Parish meeting.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – The Clerk reported on the recent Town and Parish Forum and also the meeting to discuss the Market Drayton Neighbourhood Plan. The Clerk explained that at this recent meeting a map had been circulated showing the development detailed in the MDNP which was within the Moreton Say Parish boundary which now includes housing and this was discussed.
8. **Planning** - The following planning applications were discussed and the **comments** were proposed, seconded and all agreed unless otherwise stated:

**18/01681/FUL** - Erection of extension to existing dairy cow cubicle building - Moreton Hall Farm Moreton Say Market Drayton Shropshire TF9 3RS - **Support**

**18/01784/FUL** - Erection of first floor rear extension and double garage - Walnut Cottage Bletchley Road Bletchley Market Drayton Shropshire TF9 3RZ - **Support**

**18/01804/OUT** - Outline application for 1no. residential dwelling to include access, following the demolition of an existing building - Proposed Dwelling North Of Glencott, Longslow Market Drayton Shropshire - **Support**

**Cllr Wellon left the room during this discussion 18/01913/FUL** - Erection of a two storey side extension following demolition of existing garage - Greenacres Moreton Wood Market Drayton Shropshire TF9 3RX – **Support**



**17/02123/FUL – Vantage Farm**, planning application to go to Planning Committee. The Clerk read out a statement that she had compiled from previous comments that the Parish Council had made relating to this planning application and it was agreed by all, except Cllr Hughes who abstained, that the Clerk should read this out at the Planning Committee meeting on behalf of Moreton Say Parish Council.

## Determination of Planning

**18/00202/OUT** - Outline Application for the erection of 1 no residential dwelling and relocation of cattery to include access - 10 Longslow, Market Drayton, Shropshire, TF9 3QY - **Permission Granted**

## 9. Finance

### a. Expenses

Payee	Expense	Chq No	Amount	Authority
Shropshire Council	Street Lights	DD	£166.49	PCA 1957 ss 3 (1) & 7
E-on	Street Lighting Maintenance	593	£91.19	PCA 1957 ss 3 (1) & 7
S A L C	Annual membership fee	594	£215.36	LGA 1972 s 143
Peter Richards & Co Ltd	Planning Consultancy	595	£242.46	LGA 1972 s 124 (1)
S D H Accounting	Internal Audit Fee	596	£120.00	LGA 1972 s 111
K Moulton	Tennis Court work	597	£680.00	LG(MP)A 1976 s 19 (3)
JE re Currys PC World	Lap top and software	598	£698.97	LGA 1972 s 111
Came & Company	Annual Insurance	599	£218.00	LGA 1972 s 111
Jane Evans	Clerk's Salary - May 2018	SO	£200.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2018	SO	£200.00	LGA 1972 s 112 (2)
	Total		£2,832.47	

These expenses were proposed by Cllr Wellon and seconded by Cllr Hughes.

### b. Bank Reconciliation:

Balance brought forward	£ 7,586.22
Add: Receipts to date	£ 11,506.89
Less: Payments to date	£ 366.49
<b>Closing Balance</b>	<b>£ 18,726.62</b>

Bank Balances as at 30<sup>th</sup> April 2018:

Current Account	£ 1,000.00
Deposit Account	£ 17,726.62
Less: un-presented payment	£ 0
<b>Total Bank Balance</b>	<b>£ 18,726.62</b>

- c. **Internal Auditors Report** – A copy of this report had been circulated to the Council prior to the meeting and, having been reviewed, it was agreed that this was a good report for the Council.
- d. **Annual Governance Statement** – The Council reviewed all the comments within this document and unanimously agreed to adopt this statement.
- e. **Year End Statement of Accounts** – The Council reviewed and unanimously agreed to approve these accounts.
- f. **Certificate of Exemption** – The Clerk explained the circumstances under which a Parish Council was exempt from an External Audit and the Council unanimously agreed that these circumstances applied and therefore the Chairman and the Clerk signed the Certificate of Exemption.
- g. **Insurance Renewal** – The Council discussed renewing the insurance with Came & Co, which they changed

to last year, and unanimously agreed to renew this for the next twelve months and review it next year.

**10. Policy Documents** – Prior to the meeting the Clerk had circulated the following policy documents to the Council:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Records Management Policy
- g. Press & Media Policy
- h. Grants Policy
- i. Complaints Policy

It was proposed by Cllr Dutton and seconded by Cllr Wellon that these policies be adopted by the Council en bloc, all agreed.

**11. Highways & Environmental Health** – There is a very bad pothole where The Styche stream crosses the road and Cllr Hughes suggested that The Clerk contact Victoria Doran directly about this. Cllr Dutton expressed his concern regarding the hedges encroaching on the already narrow lanes and the Clerk to contact Shropshire Highways about this.

**12. Street Lighting / Maintenance & Repairs** – There were no reported problems at present.

**13. Lease of Former Bowling Green Land** – Cllr Dutton reported that work to enlarge the car park would now be taking place at the beginning of August, after the Village Produce and Flower Show and during the school holiday.

**14. Joint Neighbourhood Plan** – Cllr Dutton reported on the recent Neighbourhood Plan Steering Group meeting and the Clerk read the justification statement that goes on the official notification to Shropshire Council. This statement, and the map of the area which will accompany the official notification were unanimously agreed by the Council. Representatives are required for Moreton Say for the Steering Group and Cllr Hughes expressed his willingness for this role, along with Cllr Turner and Cllr Dutton. Cllr Wellon expressed her willingness to also be involved and the Clerk had received an email from a parish resident to join this steering group.

**15. G D P R** – Prior to the meeting the Clerk had circulated a report relating to this new legislation along with the policies that should be adopted by the Council and subsequently published on the Parish website, these were unanimously agreed en bloc.

**16. Police Town and Parish Council Survey 2018** - The Clerk suggested that the Council may consider delegating the completion of this survey to Cllr Duffy who monitors the Rural Watch facebook page, all agreed and Cllr Duffy completed the survey.

**17. Correspondence** - All SALC and Shropshire Council emails have been forwarded to the Councillors when received and no further correspondence had been received.

**18. Parish Matters** – Cllr Wellon reported a concern that a parent had regarding the farm vehicles with very large wheels that passed the school when the children were arriving/departing and wondered if someone could contact the farmer. Also, Cllr Wellon suggested having a litter pick in the parish and the Clerk will find out more information about this initiative and also speak to The Clive Hall committee.

**19. Agenda Items** – The Drumbles road and also the possibility of a street light outside the Clive Hall were suggested for the meeting on 26<sup>th</sup> July 2018.

There being no other business the Chairman declared the meeting closed at 8.45 pm

Approval of the Minutes held on 22<sup>nd</sup> March 2018

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 24th May 2018

Signed by the Chairman 