

MORETON SAY PARISH COUNCIL

Minutes of the Annual Meeting of Moreton Say Parish Council meeting held at The Clive Hall, Moreton Say on Thursday 22nd September 2016 commencing at 7.30 pm

Present: Councillors M Joyce, C Dutton, A Porter, D Shaw, K Martin and Unitary Councillor P Wynn
also present - Mrs J Evans (Clerk).

Apologies: Councillors J Davies and P Duffy

- 1. Welcome / Present / Apologies** – Councillors present as listed above along with 1 member of the public
- 2. Declarations of Interest** – Councillors Martin & Shaw regarding 8, first 2 applications.
- 3. Public Session** – The member of the public expressed her concern about the number of potholes in the Parish and also the speed of some tractors up the Bletchley Road. The Clerk advised that she would chase Shropshire Highways again regarding the potholes and Cllr Joyce suggested that Keith Silvester of Shropshire Highways be invited for a site visit to look at the road running east from the Village Hall, the Clerk will liaise.
- 4. Approval of the Minutes of the Parish Council Meeting held on 14th July 2016** – All Councillors had received copies of these minutes prior to the meeting and Cllr Dutton proposed that they were a true and accurate record of proceedings which was seconded by Cllr Shaw, all agreed and Cllr Joyce duly signed the minutes. Cllr Dutton thanked the Clerk for the presentation of the minutes, all agreed.
- 5. Matters arising from the minutes not otherwise on the agenda:**
 - a. The Clerk advised the meeting that HSBC had started charging £20 per month for the auto-transfer which the clerk had disputed and HSBC had refunded but they advised that the auto-transfer would cease. The Clerk will monitor the Bank accounts annually via the Internet Banking and maintain a balance in the Current Account of £1,000.
 - b. The signage relating to Vantage Farm was due to be erected 2 weeks ago but still has not been done, the Clerk will chase.
 - c. The Clerk sent the letter to Market Drayton Town Council formally stating that they did not have the support of Moreton Say Parish Council for their Neighbourhood Plan, copying in Shropshire Council but to date there has been no reply. Cllr Joyce advised the meeting that once the Market Drayton Neighbourhood Plan was out for consultation Moreton Say Parish Council would have to formally object to it.
 - d. The Clerk advised the meeting that she had finally spoken to Mr Watney of Balfours regarding the lease over the Moreton Say Bowling Green land. Although Mr Watney advised that the Diocese agreed to all the points that the Parish Council had raised regarding the land they will not pay any of the legal fees relating to the lease. Mr Watney advised the Clerk that the total fees would be about £1500 and these would have to be paid by the Parish Council again in ten years' time if a further lease was taken out. The Councillors discussed this matter and expressed their disappointment that the Diocese should take this stance regarding a community amenity which would benefit the school, the village hall and the church. As the costs relating to this lease had not been budgeted for the Council agreed to write to Mr Watney to explain how disappointed they were but due to the level of costs involved they would be unable to meet the projected costs of taking over the lease on this land.
- 6. Report from the Unitary Councillor** - Cllr Wynn advised the meeting that things were quite quiet at Shropshire Council at the moment. Cllr Dutton asked Cllr Wynn if the dates for the re-surfacing work at Tern Hill roundabout was finalised and Cllr Wynn advised that his understanding was that the work would begin mid-October and last 6 weeks with 4 way traffic lights. The work was to be undertaken between 8 pm and 6 am but from the information he had Cllr Wynn said it was not clear if the traffic lights would still be in operation during the day.
- 7. Report from other Committees by Moreton Say Parish Council Representatives** – The proposed L J C meeting in September had been postponed and would now take place around the beginning of November. The Clerk advised that along with notification about the meeting there had been information advising that the funding for Youth

Services in this area has been halved with effect from the new financial year.

8. Planning – The below planning application were discussed with each decision, proposer and seconder as detailed

16/03457/FUL – Conversion of out-buildings/stable block to form a dwelling: internal modification and alterations to fenestration – Out-buildings at Longford Old Hall, Longford, Market Drayton, Shropshire, TF9 3PW – **Support**, Cllr Joyce and Cllr Dutton

16/03458/LBC - Conversion of out-buildings/stable block to form a dwelling: internal modification and alterations to fenestration affecting a Grade II listed building – Out-buildings at Longford Old Hall, Longford, Market Drayton, Shropshire, TF9 3PW – **Support**, Cllr Dutton and Cllr Porter

16/03482/REM - Reserved matters (appearance, landscaping, layout and scale) application pursuant to outline planning application 14/03363/OUT for residential development of 7 no. dwellings (to include 1 no. affordable dwelling) - Residential Development Land West Of Moreton Lodge, Moreton Say, Market Drayton, Shropshire – **Support**, Cllr Dutton and Cllr Shaw

16/03483/REM - Approval of Reserved Matters (appearance, landscaping, design, appearance) pursuant to permission 14/03522/OUT for the residential development of nine detached dwellings, detached garages, estate roads and associated works, layout and scale - Land South Of Church Farm, Moreton Say, Market Drayton, Shropshire – **Support**, Cllr Martin and Cllr Dutton

16/03545/TEL - Application for prior approval for the proposed installation of a replacement mast - Greenbank Farm, Tern Hill, Market Drayton, Shropshire, TF9 3PX – **Support**, Cllr Martin and Cllr Porter

Determination of Planning - None

The Clerk advised the meeting that she had received notification from Shropshire Planning that with effect from 1st April 2017 they would be extending the comment period from 21 days to 31 days but no further extensions would be allowed and also they would no longer be issuing paper copies of the planning applications to Parish and Town Councils. The Council discussed the implications of these changes and Cllr Dutton advised that he would find out if the intension was to have the internet connected at the Village in the future. Cllr Joyce asked the Clerk to find out if any grants for available for the necessary equipment to allow the Councillors to view the Shropshire Planning Portal while at a meeting ie projector; the Clerk will investigate. Cllr Joyce also suggested that it could be put to Shropshire Planning that the applicant's agents could submit a copy of the application directly to the Parish Council; the Clerk will take this forward.

As a caveat it was agreed by all that if any planning applications were received after the agenda had been published but before the actual meeting then they could be discussed at the meeting and a decision to support or object could be made

9. Finance

Expenses

Payee	Expense	Chq No	Amount	Authority
Jane Evans	Clerk's Salary	SO	£159.64	LGA 1972 s 112 (2)
HSBC	Auto Transfer Bank Charges		£20.00	Being disputed !
E-on	Street Light Maintenance	559	£36.98	PCA 1957 ss 3 (1) & 7
Jane Evans	Half Yearly Expenses	560	£44.11	LG (FP)A 1963 s 5
Shropshire Council	Street Lights	DD	£145.44	PCA 1957 ss 3 (1) & 7

These expenses were proposed by Cllr Joyce and seconded by Cllr Dutton

Cllr Joyce mentioned that the Clerk should include printer ink and working from home allowance in expenses

Bank Reconciliation:

Balance brought forward	£3,624.18
Add: Receipts to date	£7,293.42
Less: Payments to date	£1,790.69
Closing Balance	£9,126.91

Bank Balances as at 30th August 2016:

Current Account	£1,000.00
Deposit Account	£8,126.91
Less: un-presented payment	£0.00
Total Bank Balance	£9,126.91

External Audit of Annual Return – The Clerk advised the meeting that there had been no adverse findings in the External Audit of the Annual Return and in view of the small balances involved no invoice was payable. The Council discussed how much to charge for a copy of this Annual Return should a member of the public want one and it was agreed that £1 would cover the costs involved.

- 10. Highways & Environmental Health** – In addition to those potholes already mentioned the Clerk advised that she would chase up the other Highways issues and Cllr Joyce suggested inviting Andrea King to have a site visit to look at the tree canopy over the road running north from the Village Hall. Cllr Shaw asked if the person responsible for the hedges down Green Lane could be asked to cut them now that this was permitted and Cllr Dutton agreed to speak to them.
- 11. Street Lighting / Maintenance & Repairs** – The faulty street light in Longslow had been mended and there were no further issues at present.
- 12. Neighbourhood Plan** – Cllr Joyce and Cllr Dutton reported that they had attended Norton in Hales Parish Council meeting where Paul Nash, Adderley Parish Councillor, had outlined the advantages of all three parishes joining together to create a Neighbourhood Plan. Separately it would not be financially viable for a small parish to undertake but together the Councils could apply for a grant of £16,000 to carry out a feasibility study. Cllr Dutton proposed that Moreton Say Parish Council take this forward, Cllr Martin seconded this and all agreed. Cllr Nash will continue to liaise with everyone regarding this matter and he had volunteered to take forward registering the 'Intent to do a Neighbourhood Plan'.
- 13. Correspondence**
All SALC and Shropshire Council emails have been forwarded to the Councillors when received but additionally:
- i. **HSBC** – Letter refunding bank charges relating to account o/d when auto-transfer not set up as requested
 - ii. **Shropshire Council** – Street Lighting Joint Energy Agreement 2016/17
 - iii. **HSBC** – Letter regarding reduction of credit interest rates
 - iv. A further email had been received from Mr Hughes and, after discussion, the Parish Council instructed the Clerk to reply that they had nothing to add that had not already been explained regarding this matter.
- 14. Parish Matters** –
- a. Cllr Joyce advised that she would try to attend the forthcoming Town and Parish Council meeting at Shirehall and report back any issues to the next meeting
 - b. Cllr Joyce requested the Clerk to put details of the North Salop Wheelers bus service from Market Drayton to Telford hospital and also the new opening times for Market Drayton Library on to the Parish Council website.
 - c. Cllr Joyce advised the meeting that in a neighbouring parish people had received a letter requesting removal of stones which had been placed on grass verges but this was being contested and she would advise of further developments at the next meeting.
- 15. Agenda Items** – The Budget needs to be discussed at the next meeting, 24th November 2016.

There being no other business the Chairman declared the meeting closed at 8.40 pm

Approval of the Minutes held on 22nd September 2016

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 24th November 2016

Signed by the Chairman

M. Jones 24.11.16