

## MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at The Clive Hall, Moreton Say  
on Thursday 22<sup>nd</sup> March 2018 commencing at 7.30

**Present:** Councillors C Dutton, C Wellon, H Podmore, R Hughes, P Duffy, P Nuttall and Unitary Councillor P Wynn, also present Mrs J Evans (Clerk).

**Apologies:** none

1. **Welcome / Present / Apologises** – As listed above.
2. **Declarations of Interest** – None
3. **Welcome of New Parish Councillor** – The Clerk explained that having gone through the procedure in relation to the casual vacancy created when Cllr Joyce resigned only Geoff Turner had come forward for co-option in the timescale. As Mr Turner was present at the meeting he duly signed the Declaration of Acceptance of Office and Disclosable Interests forms and joined the Parish Council.
4. **Public Session** – Four members of the public were present and they raised issues relating to the very bad smells that have been around the Vantage Farm area for the last few weeks and also queried the up to date position on the pending planning application relating to the Biomass Burner at that farm. Cllr Wynn advised the meeting that there were additional noise and air quality reports that were due to be sent to Shropshire Council shortly and when these were received the planning application would be re-consulted at Parish Council level again. Cllr Wynn went on to suggest that any complaints, that residents in that area had, should be sent to the Planning Officer dealing with this application. The members of the public also expressed their wish that when the Parish Council next discussed this application they bore in mind the strength of local feeling regarding this matter.
5. **Approval of the Minutes of the Parish Meeting held on 25<sup>th</sup> January 2018 and the Extraordinary Meeting held on 15<sup>th</sup> February 2018** - The Councillors had received copies of these minutes prior to the meeting and Cllr Hughes proposed that all the minutes were a true and accurate record of proceedings, this was seconded by Cllr Podmore, all agreed.
6. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
  - a. The Clerk advised the Council that she had reported the issues relating to the dual carriageway at Bletchley to Shropshire Highways and had been advised by David Gradwell that this will be considered as a 'community-led' concern and go through the prioritisation process towards end of year consideration for funding as part of the following year's Capital Programme.
  - b. The Clerk had also received confirmation from the Tree and Woodland Officer at Shropshire Council that the Parish Council's comments relating to the tree preservation order at Longslow had been received.
7. **Report from the Unitary Councillor** – Cllr Wynn's update had already been dealt with in the public session.
8. **Report from other Committees by Moreton Say Parish Council Representatives** – The Clerk advised the meeting that she and Cllr Wynn had been to the Town and Parish Forum recently and matters discussed were: Shropshire Great Outdoors 2018 – 2018 initiative and the upcoming public consultation about this; an update on the Local Plan; proposals for the future administration of CIL Local which a task and finish group are currently looking into; transfers of amenity land has been pushed on to next year; and although £5m has been reduced from Shropshire Highways budget Shropshire Council Officers assured everyone that maintain of roads would not be effected.
9. **Planning** - The following planning application was discussed :

**18/00539/FUL** - Erection of a first floor extension, porch, replacement of all windows and new brick quoins and cills - Shady Hollow, Shrewsbury Road, Market Drayton, Shropshire, TF9 3PR. Cllr Hughes proposed that this application be supported, Cllr Wellon seconded this and all agreed.



**Reconsultation of 18/00202/OUT** - Outline Application for the erection of 1 no residential dwelling and relocation of cattery to include access - 10 Longslow, Market Drayton, Shropshire, TF9 3QY. Cllr Hughes proposed that the Parish Council's previous comments are reiterated Cllr Podmore seconded this and all agreed.

#### **Determination of Planning**

**17/06089/FUL** - Erection of a single storey rear extension linking the existing ancillary building to the main house to include new dormer window - The Old Smithy , 4 Bletchley Road, Bletchley, Market Drayton, TF9 3RZ - **Permission Granted**

**18/00571/FUL** - Erection of a part single part two storey rear extension - 17 Longford, Market Drayton, Shropshire, TF9 3PW - **Permission Granted**

### **10. Finance**

#### **a. Expenses**

Payee	Expense	Chq No	Amount	Authority
Shropshire Council	Street Lights	DD	£166.49	PCA 1957 ss 3 (1) & 7
Greenscape Environmt	Environmental Assessment	590	£360.00	Localism Act 2011 ss 1-5
Jane Evans	Reimbursement of Expenses	592	£176.07	LG(FP)A 1963 s 5
Jane Evans	Clerk's Salary - March 2018	SO	£200.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - April 2018	SO	£200.00	LGA 1972 s 112 (2)
	Total		£1,102.56	

These expenses were proposed by Cllr Wellon and seconded by Cllr Nuttall.

#### **b. Bank Reconciliation:**

Balance brought forward	£ 2,568.32
Add: Receipts to date	£ 12,228.09
Less: Payments to date	£ 6,475.39
<b>Closing Balance</b>	<b>£ 8,321.02</b>

Bank Balances as at 31<sup>st</sup> December 2017:

Current Account	£ 633.51
Deposit Account	£ 7,687.51
Less: un-presented payment	£ 0
<b>Total Bank Balance</b>	<b>£ 8,321.02</b>

- c. Purchase of Parish Laptop** – The Clerk advised the Council how much grant they had received in relation to the Transparency Grant implementation and Cllr Hughes proposed that the Clerk buy a suitable laptop and software with a budget of £600 net, Cllr Nuttall seconded this and all agreed.

**11. Highways & Environmental Health** – The Council expressed their disappointment that Shropshire Highways had still not cleared the gulleys between Pinfold Cottages and the Village Hall, the Clerk will chase this again.

**12. Street Lighting / Maintenance & Repairs** – There were no reported problems at present.

**13. Lease of Former Bowling Green Land** – Cllr Dutton reported that planning permission had now been granted by Shropshire Council for the car park extension and he and the Clerk were due to meet the Planning Consultant and the Contractor tomorrow to discuss the additional conditions regarding splay area that Shropshire Highways had made conditions of the permission and also timescales of when this work could be started. Cllr Dutton pointed out that as the contractors quote was now some months old and as there was now additional splay work involved then the contractor would probably wish to revisit his quote. Cllr Hughes proposed that this matter be delegated to Cllr Dutton and Clerk to liaise with the contractor regarding this much-needed village asset, Cllr Podmore

seconded this and all agreed.

- 14. Joint Neighbourhood Plan** – Cllr Dutton reported on the recent Neighbourhood Plan Steering Group meeting and explained how one of the three Councils needed to be the lead for administration of the grant purposes. Adderley Parish Council had volunteered for this role and Cllr Wellon proposed that Moreton Say Parish Council agreed this suggestion, Cllr Duffy seconded this and all agreed.
- 15. Data Protection Regulations** – The Clerk updated the Council on the changes in legislation and suggested that she undertake an audit of records held and drafted an amended Data Retention Policy for consideration at the May meeting, all agreed.
- 16. Annual Review of Policies** - The Clerk will forward drafts of all policies to the Council ahead of the May meeting.
- 17. Annual Parish Meeting** – Cllr Dutton proposed that last year's format be repeated with the Annual Parish Meeting and the Annual Meeting of the Parish Council being on the same evening as the next scheduled Parish Council meeting in May, all agreed.
- 18. Correspondence** - All SALC and Shropshire Council emails have been forwarded to the Councillors when received, in addition, the Parish Council discussed the following correspondence received:
  - a. Rev Richard Clarkson – Relating to matters raised at a Safer Schools meeting – *It was agreed to discuss this matter once the car park works had been completed.*
  - b. Shropshire Playing Fields Association – Requesting a donation - *Noted*
  - c. Julia Roberts – Relating to the Ginger and Spice Festival 26 – 29 September 2018 – *The Council asked the Clerk to invite Mrs Roberts to the next meeting to discuss this further.*
- 19. Parish Matters** – Cllr Duffy reported that a robbery had recently taken place in Styche which the police were dealing with and also that there was no further information about the dogs theft. The Clerk advised the meeting that she had updated and improved the Parish Council website and encouraged the Council to have a look and let her have any comments.
- 20. New Councillor** – This had been dealt with earlier in the meeting.
- 21. Agenda Items** – There were no further agenda items for the meeting on **24<sup>th</sup> May 2018** at present.

There being no other business the Chairman declared the meeting closed at 8.25 pm

Approval of the Minutes held on 22<sup>nd</sup> March 2018

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 24th May 2018

Signed by the Chairman 