

MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday, 30th May 2019 at The Clive Hall, Moreton Say which will commence after the Annual Meeting of Moreton Say Parish Council and the Moreton Say Annual Parish Meeting in order to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 21st May 2019

Agenda

1. **Apologies** – To receive apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – Dealt with at the preceding Annual Parish Meeting
4. **Minutes** - To approve the Minutes of the Parish Meeting held on 28th March 2019.
5. **Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
6. **Report from the Unitary Councillor** – Dealt with at the preceding Annual Parish Meeting
7. **Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
8. **Planning** - To consider the following planning applications:
 - 19/02010/OHL** – Installation of new pole and stay and affix new low voltage overhead line from existing pole to new pole and stay. Hornbeam House, Longford, Market Drayton Shropshire TF9 3PW
 - 19/02085/FUL** - Erection of extension to dwelling – Moreton Hall Cottage, Moreton Say, Market Drayton Shropshire TF9 3RS

Determination of Planning

None received

Shropshire Council Street Name and Numbering

19/04235/NewDev – Land adjacent to Longford Grange, Longford, Market Drayton Shropshire

9. Accounts

- a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense	Chq No	Amount	Authority
S A L C	Annual membership fee	15	£221.76	LGA 1972 s 143
S D H Accounting	Internal Audit Fee	16	£130.00	LGA 1972 s 111
Came & Company	Annual Insurance	17	£218.00	LGA 1972 s 111
Jane Evans re McAfee	Lap top virus protection for 2 years	18	£94.99	LGA 1972 s 111
Jane Evans	Clerk's Salary - May 2019	SO	£220.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2019	SO	£220.00	LGA 1972 s 112 (2)
	Total		£1,104.75	

- b. **Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward	£1,484.25
Add: Receipts to date	£13,687.09
Less: Payments to date	£ 220.00
Closing Balance	£14,951.34

Bank Balances as at 30st April 2019:

Current Account	£ 1,000.00
Deposit Account	£ 13,951.34
Less: un-presented payment	£ 0
Total Bank Balance	<u>£14,951.34</u>

- c. Internal Auditors Report** – For the Council to review this report
 - d. Annual Governance Statement** – For the Council to review and approve this document
 - e. Year End Statement of Accounts** - For the Council to approve these accounts
 - f. Certificate of Exemption** – For the Council to review and approve this document
 - g. Insurance Renewal** – For the Council to approve this renewal
- 10. Policy Documents** - To enable the Council to adopt the following documents:
- a. Standing Orders
 - b. Financial Regulations
 - c. Risk Assessment Schedule
 - d. Shropshire Code of Conduct
 - e. Publication Scheme, including ICO Model Publication Scheme
 - f. Press & Media Policy
 - g. Grants Policy
 - h. Complaints Policy
 - i. Councillor & Clerk Protocol
- 11. Highways and Environmental Health** -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention
- 12. Street Lighting – Maintenance and/or Repairs** - To enable Councillors to report items requiring attention
- 13. Moreton Say Car Park** – To update the Council regarding this matter
- 14. Joint Neighbourhood Plan** – To update the Council regarding this matter.
- 15. Market Drayton Area Place Plan** - To enable the Council to review the points relating to Moreton Parish within this document.
- 16. Police Town and Parish Council Survey 2019** – To enable the Council to discuss this matter
- 17. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received in addition the following has been received:
- a. North Shropshire Safety Scene – requesting financial support
 - b. Rt Hon Owen Patterson – Broadband in North Shropshire
 - c. SSAFA – VE DAY 75th Anniversary May 2020
- 18. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern
- 19. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **25th July 2019**