

## MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the virtual Meeting of Moreton Say Parish Council to be held on Thursday, 28<sup>th</sup> May 2020 via Zoom which will commence at 7.30 pm in order to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 18<sup>th</sup> May 2020

### Agenda

1. **Apologies** – To receive apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be time allowed for questions to the Chair from the general public. *If any member of the public would like to participate in this meeting please contact the Clerk.*
4. **Minutes** - To approve the Minutes of the Parish Meeting held on 26<sup>th</sup> March 2020.
5. **Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
6. **Report from the Unitary Councillor** – For the Unitary Councillor to update the Parish Council
7. **Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
8. **Planning** - To consider the following planning applications:

**20/01818/FUL** - Erection of steel portal framed agricultural building for storage of straw, farm machinery and implements - Moreton Hall, Moreton Say, Market Drayton, Shropshire, TF9 3RS

**20/01680/FUL** - Erection of two storey front, side and rear extensions - 1 Audley Brow Cottages, Moreton Say, Market Drayton, Shropshire, TF9 3RR – *This is a reconsultation with amended plans*

#### Determination of Planning

**20/00521/REM** - Reserved matters pursuant to outline permission ref 16/00661/OUT for the erection of a dwelling to include appearance, landscaping, layout and scale - Land North of Glencott, Longslow, Market Drayton, Shropshire – **Permission Granted**

**20/01307/LBC** - Installation of an additional satellite dish - Flat 2, Styche Hall, Styche, Market Drayton, Shropshire, TF9 3RB - **Permission Granted**

### 9. Accounts

- a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense	Chq No	Amount	Authority
Came & Company	Annual Insurance	33	£351.00	LGA 1972 s 111
SDH Accounting	Annual Internal Audit	34	£130.00	LGA 1972 s 111
Jane Evans	Clerk's Salary - April 2020	SO	£237.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - May 2020	SO	£237.00	LGA 1972 s 112 (2)
	Total		£955.00	

- b. **Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward	£3,785.06
Add: Receipts to date	£27,796.46
Less: Payments to date	£ 237.00
<b>Closing Balance</b>	<b>£31,344.52</b>

Bank Balances as at 30<sup>st</sup> April 2020:

Current Account	£1,160.00
Deposit Account	£30,344.52
Less: un-presented payment	<u>£160.00</u>
<b>Total Bank Balance</b>	<b><u>£31,344.52</u></b>

- c. Internal Auditors Report** – For the Council to review this report
- d. Annual Governance Statement** – For the Council to review and approve this document
- e. Year End Statement of Accounts** - For the Council to approve these accounts
- f. Certificate of Exemption** – For the Council to review and approve this document
- g. Insurance Renewal** – For the Council to approve this renewal
- h. Moreton Say School Grant request** – For the Council to consider the request received from the Head Teacher of Moreton Say School

**10. Policy Documents** - To enable the Council to adopt the following documents:

- a. Standing Orders – including addendum relating to virtual meetings
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press & Media Policy
- g. Grants Policy
- h. Complaints Policy
- i. Councillor & Clerk Protocol
- j. GDPR Policies: Email Policy, Personal Data Management and Audit Policy, Privacy Policy, Records Management Policy and Subject Data Access Policy

**11. Highways and Environmental Health** -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention

**12. Street Lighting – Maintenance and/or Repairs** - To enable Councillors to report items requiring attention

**13. Joint Neighbourhood Plan** – To update the Council regarding this matter.

**14. Correspondence** – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when.

**15. Parish Matters** - An opportunity for councillors to bring to the attention of the council matters of interest or concern

**16. Agenda Items** - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **23rd July 2020**