

MORETON SAY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Moreton Say Parish Council to be held on Thursday, 13th May 2021 at The Clive Hall, Moreton Say which will commence after the Annual Meeting of Moreton Say Parish Council and the Moreton Say Annual Parish Meeting in order to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 6th May 2021

Agenda

1. **Apologies** – To receive apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be time allowed for questions to the Chair from the general public.
If any member of the public would like to participate in this meeting, please contact the Clerk by 12 noon Tuesday 11th May 2021.
4. **Minutes** - To approve the Minutes of the Parish Meeting held on 26th March 2021 and Extraordinary Meeting 8th April 2021.
5. **Clerk's update regarding on-going matters** - To enable Councillors to receive an update regarding on-going matters which are not detailed separately on the agenda
6. **Report from the Unitary Councillor** – Dealt with at the preceding Annual Parish Meeting
7. **Reports from other Committee's by Moreton Parish Council representatives** - To enable Councillors to received reports from any meetings that Council representatives may have attended
8. **Planning** - To consider the following planning applications:

20/04347/FUL - Erection of a single storey local needs dwelling including new access and detached garage - Proposed Local Needs Dwelling NW Of New Street Lane Farm – *This is a re-consultation*

Determination of Planning

20/04140/FUL - Change of use of land to use as a residential caravan site for 5 gypsy/traveller families together with laying of hardstanding, erection of 5 amenity buildings and access improvements - Land Off A53, Market Drayton, Shropshire – **Application withdrawn**

21/01210/FUL - Erection of additional stables and provision of steel frame building for livestock, storage, and ancillary purposes to complement existing stud and equestrian business and retention of existing mobile home - Fordhall Grange Stud, Longford, Market Drayton, Shropshire, TF9 3PR - **Application withdrawn**

9. **General Power of Competency** - For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council following the recent election.

10. Accounts

- a. **Expenditure** – To accept and approve the below detailed payments

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
Moreton Say Primary School	Grant	61	£5,000.00		Localism Act
S D H Accounting	Internal Audit Fee	62	£135.00		LGA 1972 s 111
Chris Jordan	Grass Cutting	63	£90.00		LGA 1972 s 124 (1)
JE re McAfee	Lap top renewal fee	64	£89.99		LGA 1972 s 111
Jane Evans	Clerk's Salary - May 2021	SO	£243.76		LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - June 2021	SO	£243.76		LGA 1972 s 112 (2)
	Total		£5,802.51	£0.00	

b. **Bank Reconciliation** – To receive and accept the Bank Reconciliation to the previous month end

Balance brought forward as at 1st April 2021	£20,165.80
Add: Receipts to date	£13,135.98
Less: Payments to date	£493.76
Closing Balance	£32,808.02

Bank Balances as at 30th April 2021:

Current Account	£1,000.00
Deposit Account	£31,808.02
Less: un-presented cheques	£0.00
Total Bank Balance	£32,808.02

c. **Internal Auditors Report** – For the Council to review this report

d. **Annual Governance Statement** – For the Council to review and approve this document

e. **Year End Statement of Accounts** - For the Council to approve these accounts

f. **Insurance Renewal** – For the Council to approve this renewal

11. Policy Documents - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press & Media Policy
- g. Grants Policy
- h. Complaints Policy
- i. Councillor & Clerk Protocol
- j. GDPR Policies: Email Policy, Personal Data Management and Audit Policy, Privacy Policy, Records Management Policy and Subject Data Access Policy

12. Highways and Environmental Health -To enable Councillors discuss matters causing concern and opportunity to bring forward items requiring attention including:

- a. Smythemoor land update
- b. Traffic monitoring through Longford
- c. Vantage farm update

13. Street Lighting – Maintenance and/or Repairs - To enable Councillors to report items requiring attention

14. Moreton Say Car Park – For the Council to be updated regarding the maintenance work and also consider whether small posts are needed around the grassed area.

15. Joint Neighbourhood Plan – To update the Council regarding this matter and for the Council to consider if an extraordinary meeting is required to discuss the non-land use comments from the recent survey.

16. Correspondence – All SALC and Shropshire Council correspondence has been forwarded to Councillors as and when received. Additionally correspondence has been received from Hope House.

17. Parish Matters - An opportunity for councillors to bring to the attention of the council matters of interest or concern

18. Agenda Items - An opportunity for Councillors to bring items forward for next agenda (no discussion or decisions to be made) for next meeting on **23rd July 2021**