

## MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at The Clive Hall, Moreton Say  
on Thursday 10<sup>th</sup> January 2019 commencing at 7.30 pm

**Present:** Councillors C Dutton, C Wellon, P Duffy and R Hughes and Unitary Councillor P Wynn  
also present Mrs J Evans (Clerk).

**Apologies:** Councillors G Turner and A Wickett

1. **Welcome / Present / Apologises** – As listed above. The Clerk advised that she had written to Cllr Podmore to enquire if she wanted to remain on the Parish Council but she had not received a reply and therefore as Cllr Podmore had not attended a meeting since 24<sup>th</sup> May, which was over the 6 months stated in the legislation, the Clerk would advise Shropshire Council and advertise the Casual Vacancy this situation creates. Cllr Hughes questioned if this should be an agenda item and the Clerk said that she did not think so but would refer this to Democratic Services at Shropshire Council before taking any action.
2. **Declarations of Interest** – None
3. **Public Session** – There were 4 members of the public present, with a further member of the public arriving after the meeting had started, there were no issues raised.
4. **Approval of the Minutes of the Parish Meeting held on 22<sup>nd</sup> November 2018** - The Councillors had received copies of these minutes prior to the meeting and Cllr Wellon proposed that the minutes were a true and accurate record of proceedings, this was seconded by Cllr Hughes, all agreed.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
  - a. The Clerk had written to Mr Harrison and updated the meeting on his reply relating to the biomass boiler.
  - b. The Clerk had chased Keith Silvester of North Shropshire Highways regarding the various issues. Cllr Hughes advised the meeting that he had also spoken to Mr Silvester about the state of the road on New Street Lane but as nothing had yet been done, he proposed that the Council write to Victoria Doran, Shropshire Highways, about matter, Cllr Dutton seconded this and all agreed.
6. **Report from the Unitary Councillor** – Cllr Wynn advised the meeting that things were still quiet at Shropshire Council and there was nothing at present to report.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – Both the meetings attended will be discussed under their own agenda item later in the meeting.
8. **Planning** - The following planning applications were considered and **comments agreed**:

**18/05523/REM** – Reserved matters pursuant to Outline Permission reference 15/03302/OUT dated 20th April 2016 for the erection of one dwelling and associated garaging to include appearance, landscaping, scale and design – Proposed Dwelling SE of Longford Farm, Longford, Market Drayton, Shropshire – **It was agreed that this application be supported.**

### Determination of Planning

None

The Clerk advised the meeting of two further planning applications that she had received in the last few days and since the agenda for this meeting had been published. She went on to explain that if the Council wanted to make any comments about either of these planning applications then an extraordinary meeting would have to be called within the next four weeks to discuss this and the comments made within Shropshire Council's 31 days' timescale. Cllr Dutton proposed that the planning application relating to an agricultural building at Vantage Farm should be discussed at an extraordinary meeting so that the Parish Council could comment on this application, this was unanimously agreed and the Clerk will arrange a meeting over the next few weeks.



## 9. Finance

### a. Expenses

Payee	Expense	Chq No	Amount	Authority
I C O	Data Protection Registration	9	£40.00	LGA 1972 s 111
Jane Evans	Clerk's Salary - January 2019	SO	£220.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - February 2019	SO	£220.00	LGA 1972 s 112 (2)
	Total		£480.00	

These expenses were proposed by Cllr Duffy and seconded by Cllr Wellon.

### b. Bank Reconciliation:

Balance brought forward	£ 7,586.22
Add: Receipts to date	£ 17,467.74
Less: Payments to date	£ 21,791.65
<b>Closing Balance</b>	<b>£ 3,262.31</b>

Bank Balances as at 31<sup>st</sup> December 2018:

Current Account	£ 1,000.00
Deposit Account	£ 2,262.31
Less: un-presented payment	£ 0
<b>Total Bank Balance</b>	<b>£ 3,262.31</b>

- c. **Precept** – Prior to the meeting the Clerk had circulated the budget information from the last meeting along with details from Shropshire Council of the Band D payments relating to this parish. These figures were discussed and it was resolved to set the Precept for 2019/20 at £12,200.

10. **Highways & Environmental Health** – Cllr Wellon advised the meeting that the sign on the Bletchley Road had not yet been replaced and the Clerk was asked to chase this matter with Keith Sylvester. Part of the Vantage Farm sign on the A41 is currently missing and Mr Harrison, advised that he had the part of the sign that had come down and had asked Shropshire Highways to put this back, the Clerk will chase this matter. Cllr Wellon also asked if when speaking to Mr Sylvester could the Clerk ask if anything could be done about the grids along Chapel Lane.
11. **Street Lighting / Maintenance & Repairs** – No repairs were required at the moment. Cllr Wellon advised the meeting that she had been asked by the Nursery School Teachers if they could park at the front of the Clive Hall during the winter months when it was dark when they arrived in Moreton Say. Cllr Dutton proposed that the Council's previous decision that all teachers should park in the car park should stand so that: the front of the Hall was left for dropping off; the Clive Hall committee and contractors could access the building easily if necessary during the day; and so that there were no parked hazards when the children were accessing the Hall, agreed. Cllr Duffy advised the meeting that the parent drop off and disabled parking signs were now installed.
12. **Three Parishes Neighbourhood Plan** – The Clerk advised the meeting that she and Cllr Turner had attended a Communication Strategy meeting last evening which was looking at the ways that as many people as possible from the parish could engage with this Neighbourhood Plan and there would shortly be invitations going to all residents in the Moreton Say Parish inviting everyone to attend a day time or an evening open forum meeting.
13. **Local Plan Review** – Prior to the meeting the Clerk had circulated the consultation information relating to the Market Drayton Place Plan Area along with the questionnaire. After discussion the Council decided not to submit any comments from the Parish Council but to do their comments on an individual basis.
14. **Parish Plan** – The Clerk explained the timescales of the Shropshire Council review of the Place Plans and that the Parish Council had undertaken its own review in Autumn 2017 when all properties received a copy of the amended version. Cllr Hughes suggested that this item be review again and so ahead of the next meeting the Clerk will circulate the comments that Morton Say Parish Council made on the Annual Place Plan Review 2017,

which has not yet been reviewed by Shropshire Council.

- 15. Letter from Moreton Say Parish Council to Market Drayton Town Council** – The Chairman introduced this item stating that he was confused as to why this should require discussion being a letter written in August 2016 relating to the Market Drayton Neighbourhood Plan and questioned Cllr Hughes' reasons for including this on the agenda as he was not a Councillor in Moreton Say at that time but was a Market Drayton Town Councillor and very involved in their Neighbourhood Plan. Cllr Hughes explained that the letter, from the Clerk, stated in the first paragraph that she had been 'instructed by Moreton Say Parish Council to write to you regarding the Market Drayton Neighbourhood Development Plan' but there was no resolution in the Parish Council minutes to this effect. The Clerk explained the circumstances of the letter, timescales involved, and the need to advise Market Drayton Town Council as soon as possible that they did not have the support of Moreton Say Parish Council for their Neighbourhood Plan before a statement was published which stated that they did. The Clerk also advised the meeting that this stance of 'non-support' by the Parish Council to Market Drayton's Neighbourhood Plan had been discussed in previous meetings, and before the letter was sent all Councillors had agreed to its content. At the next meeting, September 2016, the Clerk had advised the Council that the letter had been sent and these minutes were agreed and signed as correct and since then Moreton Say Parish Council had reiterated this 'non-support' in other documents. The Chair questioned Cllr Hughes' motivation regarding this point and Cllr Hughes reiterated that no resolution to write the letter had been minuted. Cllr Wynn stated that he was unhappy that his item was being discussed and questioned whether Cllr Hughes had a declarable interest in this matter being so involved in the Market Drayton Neighbourhood Plan at the time the letter was written but Cllr Hughes stated that he had no interest to declare.
- 16. Correspondence** - All SALC and Shropshire Council emails have been forwarded to the Councillors when received.
- 17. Parish Matters** – It was reported that The Grange was currently closed while it was being re-fitted and Cllr Dutton added that it was disappointing that although the staff at The Grange had stated that they would advise the Parish Council of any incidents this has not been the case.
- 18. Agenda Items** – There were no further items brought forward for inclusion at the next meeting on **28<sup>th</sup> March 2019**.

There being no other business the Chairman declared the meeting closed at 8.25 pm

Approval of the Minutes held on 10<sup>th</sup> January 2019

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 28<sup>th</sup> March 2019

Signed by the Chairman .....  .....