

MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held virtually, in line with current Government restrictions, on Thursday 26th November 2020 commencing at 7.30 pm

Present: Councillors C Wellon, P Duffy, G Turner, R Hughes, A Wickett, and Unitary Councillor P Wynn, also present Mrs J Evans (Clerk).

Apologies: Councillors C Dutton and P Smith

1. **Welcome / Present / Apologies** – as above with Cllr Wellon chairing the meeting in the absence of Cllr Dutton.
2. **Declarations of Interest** – None
3. **Public Session** – Even though it had been publicised that members of the public could join this meeting virtually, there were no members of the public present.
4. **Amendment to Standing Orders relating to the public session** – The Council considered whether to amend the standing orders to include the wording that ‘Any member of the public wishing to take part in a Parish Council meeting should contact the Parish Clerk by 12 noon on the preceding Tuesday’ with the specific date to be included in each agenda. The Council resolved that this amendment should be made to the standing orders as, especially while having virtual meetings, this would be easier to facilitate.
5. **Approval of the Minutes of the Parish Meeting held on 24th September 2020 and Extraordinary Meeting held on 5th November 2020** - The Councillors had received copies of these minutes prior to the meeting and it was resolved that all these were a true and accurate record of the proceedings.
6. **Clerk’s update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
 - a. The Clerk advised that since the last meeting she had chased Severn Trent and Shropshire Fire & Rescue Service regarding the hydrant marker and Cllr Hughes advised the meeting that this had now been moved.
 - b. The Clerk advised the meeting that the defibrillator was now in its cabinet attached to the wall on the Village Hall. The Council discussed the need for a CPR training but it was agreed to leave this until the restrictions relating to meetings etc are lifted.
7. **Report from the Unitary Councillor** – Cllr Wynn advised that he had been speaking to the planning officers regarding current planning applications for this parish and confirmed that he will be available to attend the extraordinary meeting next Thursday called in respect of a re-consultation. It was also advised that Shropshire Council’s Local Plan is due to go to cabinet next month.
8. **Report from other Committees by Moreton Say Parish Council Representatives** – Cllr Turner advised that he had attended a virtual meeting of the North Shropshire SALC Committee where Shropshire Cllr Steve Davenport, portfolio holder for Highways, and John Bellis, Shropshire Council’s Drainage and Flood Risk Manager, attended. The meeting took the form of a questions and answer session.
9. **Planning** – The following planning applications were considered and *comments agreed*:

20/04347/FUL - Erection of a single storey local needs dwelling including new access and detached garage - Land Opposite, New Street Lane Farm, New Street, Market Drayton, Shropshire - **Support**

20/04374/FUL - Construction of an agricultural building for the housing of livestock - Fordhall Farm, Shrewsbury Road, Market Drayton, Shropshire, TF9 3PS - **Support**

Determination of Planning

20/03601/FUL - Installation of solar panels on south west facing roof slope - Tall Trees, Poppiefields, Longslow, Market Drayton, Shropshire, TF9 3QY – **Permission Granted**

10. Finance

a. Expenses

Payee	Expense	Chq No	Net Amount	Vat Amount	Authority
E-on	Repair to street light	442	£77.84	£15.57	PCA 1957 ss 3 (1) & 7
Barlows	Installing the Defibrillator cabinet	443	£107.95	£21.59	Localism Act
Morrisons	Voucher for Neighbourhood Plan prize	444	£100.00		Localism Act
Jane Evans	Clerk's Salary - November 2020	SO	£237.00		LGA 1972 s 112 (2)
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	Total		£759.79	£37.16	

The Council resolved to agree these expenses.

b. Bank Reconciliation:

Balance brought forward	£ 3,785.06
Add: Receipts to date	£ 28,125.19
Less: Payments to date	£4,544.19
Closing Balance	£27,366.82

Bank Balances as at 31st October 2020:

Current Account	£ 1,322.78
Deposit Account	£ 26,044.04
Less: un-presented payment	£ 00
Total Bank Balance	£ 27,366.82

- c. **Grant Requests** – The Council considered written grant requests from Moreton Say Village Hall, Moreton Say PCC, Moreton Say Millennium Pool Committee and Moreton Say School. After some discussion the Council resolved to grant £750 to the Village Hall and PCC and £500 to the Millennium Pool Committee, as they had done in previous years. There was further discussion regarding the school's request and it was suggested that this item be added to the agenda for next Thursday's meeting, allowing time for the Clerk speak to the Head teacher and get more information.
- d. **Internal Auditor** – The Clerk advised that an expression of interest to conduct the Internal Audit for 2020/21 accounts had been received from Sue Hackett who had carried out the last two year's audit. The Council resolved to appoint Mrs Hackett as their Internal Auditor for the coming year end accounts.
- e. **Budgets for 21/22** – Prior to the meeting the Clerk had drawn up and circulated draft budgets for the year 2021/2022, these were discussed and the Council resolved to agree them in principle. A copy of the budget will be posted on the Parish Council website.

11. Highways & Environmental Health – The Council discussed the following issues:

- a. The drain on the road between Moreton Say Village Hall and Pinfold Cottages is blocked again - the Clerk will report this.
- b. The lane between Longford and A53 is bad again as the recent work by Shropshire Highways was no effective – the Clerk will report this.
- c. The road surface between Tern hill roundabout and Bletchley is still bad – the Clerk will report this again.

12. Street Lighting / Maintenance & Repairs – The Clerk advised the Council that she had now received a quote for £540 to upgrade the final two street lights to LED and also the light outside The Brookfields. The Council resolved that this should be done. No further issues were reported.

- 13. Parish Council Website** – The Clerk explained that although she had chased, and had assurances from Hugo Fox, regarding the upgrading of the Parish Council website to ensure that it met the Accessibility Legislation standards, this had not yet been done. Having spoken to other clerks about this matter she advised the Council that it would be more cost effective for the Council to have a new website than spend time and money trying to make the current website compliant. The Clerk had got two quotes from Shropshire firms Wot Web and Web Orchard, based on creating a website similar to the Hugo Fox one, and these were £350 and £300 minimum respectively. The yearly hosting fees were £55 and £190 respectively. The Council discussed this issue and it was agreed that for such a major change more research was required. Over the next few months, the Councillors will look at other Parish Council websites to see if they preferred a different format and then the Clerk can get more quotes.
- 14. Three Parishes Neighbourhood Plan** – Cllr Turner reported that, over the three parishes, there had been 160 responses to the Housing Needs Survey which equated to a 20% return. The answers and comments from the survey responses were now being analysed and once this information was collated the Steering Group would meet to discuss this. The draw for each Parishes prize will take place once the entries were collated.
- 15. Lord-Lieutenant of Shropshire Garden Party** - The Clerk advised the Council that a letter had been received from the Lord-Lieutenant asking for nominations of people who had gone 'above and beyond' to help their communities during lockdown to attend a Garden Party. The Council could not think of a nomination from this parish.
- 16. Correspondence** - SALC and Shropshire Council emails have been forwarded to the Councillors when received and no additional correspondence, other than already reported, had been received.
- 17. Parish Matters** – Cllr Hughes advised that a temporary Covid-19 testing centre was to be set-up in the Market Drayton Leisure Centre car park in the next week or so.
- 18. Agenda Items** – There were no further items suggested for the agenda of the next meeting on 21st January 2021.

There being no other business the Chairman declared the meeting closed at 8.35 pm

Approval of the Minutes held on 26th November 2020

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 21st January 2021

Signed by the Chairman

