

## MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at The Clive Hall, Moreton Say  
on Thursday 22<sup>nd</sup> November 2018 commencing at 7.30 pm

**Present:** Councillors C Dutton, C Wellon, P Duffy, R Hughes and G Turner and Unitary Councillor P Wynn  
also present Mrs J Evans (Clerk).

**Apologies:** Councillor H Podmore

1. **Welcome / Present / Apologises** – As listed above.
2. **Co-option of New Councillor** – Ms Ann Wickett was the only resident who had expressed an interest in becoming a member of the Parish Council and Cllr Hughes proposed that she be asked to join the Council, Cllr Turner seconded this and Cllr Dutton welcomed her to Moreton Say Parish Council. Ms Wickett then signed the appropriate declarations.
3. **Declarations of Interest** – None
4. **Public Session** – There were 4 members of the public present and they brought to the Council's attention the on-going problems of smell and smoke being experienced relating to Vantage Farm which they have been reporting to the Environmental Agency. The Council expressed their dissatisfaction with the situation and instructed the Clerk to write to Mr Harrison regarding the distress these issues were causing with the residents of the neighbouring properties and asking him for an update. Cllr Wynn will also take this forward.
5. **Approval of the Minutes of the Parish Meeting held on 20<sup>th</sup> September 2018** - The Councillors had received copies of these minutes prior to the meeting and Cllr Wellon proposed that all the minutes were a true and accurate record of proceedings, this was seconded by Cllr Turner, all agreed.
6. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
  - a. The Clerk had written to David Gradwell of Shropshire Highways to ask for the Whitchurch approach to the Tern Hill roundabout to be re-assessed but had not yet received a reply.
  - b. Having met Keith Silvester of North Shropshire Highways she reported that: the sign at the bottom of Bletchley Road has been repaired and the illuminated 'keep left' bollards have been reported to the street lighting team; the road sinkage between Longford and Moreton Say has been reported to the Capital Works team; and the road surface by the farm on New Street Lane has been added to the resurfacing programme. Cllr Hughes suggested that until the work was completed on New Street Lane there should be a temporary warning sign as this was dangerous – the Clerk to take this forward.
7. **Report from the Unitary Councillor** – Cllr Wynn reported that the pot hole repairing programme in the County was now up to date. He also advised that the CIL money and Local Fund continued to be discussed with no definitive decision being taken and Cllr Hughes suggested that a review of Moreton Say's Place Plan should be put on the agenda for the next meeting. Cllr Wynn asked if the Clerk had received details of the new Environmental Grant and the Clerk advised that although she had it did not apply to Moreton Say as the land that they leased was owned by the Diocese not Shropshire Council. Cllr Wynn concluded by reporting that Shropshire Council had won an award for the most effective 'self-build' projects.
8. **Report from other Committees by Moreton Say Parish Council Representatives** – Cllr Turner reported that he and the Clerk had attended the recent North SALC meeting where there had been presentations on: effective enforcement of traffic speed limits; Shropshire Council's new Director of Place Prof Mark Barrow; Shropshire Council's Local Plan review; as well as the SALC County report.
9. **Planning** - The following planning applications were considered and **comments agreed**:

**18/04858/FUL** - Erection of two storey rear extension - 7 Tern Hill, Market Drayton, Shropshire, TF9 3PZ – Cllr Hughes advised that he would abstain from voting on supporting this application. The rest of the Council had no



objection to this application but agreed not to comment.

### Determination of Planning

**18/04090/FUL** - Erection of agricultural building for the housing of calving cows - Fordhall Farm, Shrewsbury Road, Market Drayton, Shropshire, TF9 3PS – **Permission Granted**

- 10. General Power of Competency** – The Clerk explained the criteria of these power under the Localism Act and Cllr Duffy proposed that this still applied to Moreton Say Parish Council, Cllr Wellon seconded this and all agreed.

### 11. Finance

#### a. Expenses

Payee	Expense	Chq No	Amount	Authority
Shropshire Council	Street Lights	DD	£171.72	PCA 1957 ss 3 (1) & 7
David Gresty	Work on tennis court and car park	6	£87.99	Localism Act
JE re Leisure Surfaces	Replacement tennis court net	7	£144.00	Localism Act
Jane Evans	Extra hours Feb - Sept N Plan	8	£140.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's Salary - November 2018	SO	£220.00	LGA 1972 s 112 (2)
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	Total		£983.71	

These expenses were proposed by Cllr Turner and seconded by Cllr Wellon.

#### b. Bank Reconciliation:

Balance brought forward	£ 7,586.22
Add: Receipts to date	£ 11,465.75
Less: Payments to date	£ 20,979.66
<b>Closing Balance</b>	<b>£ 4,072.31</b>

Bank Balances as at 31<sup>st</sup> October 2018:

Current Account	£ 1,000.00
Deposit Account	£ 3,072.31
Less: un-presented payment	£ 0
<b>Total Bank Balance</b>	<b>£ 4,072.31</b>

- c. Defibrillator** – The costs of installing a defibrillator were discussed within the general budget discussion.
- d. Budgets** – Prior to the meeting the Clerk had prepared and circulated financial information showing the projected (using actual and estimated figures) expenditure for the current financial year and a proposed budget for the year 2019/20 and these figures were fully discussed. As the figures indicated there would not be funds available for the Parish Council to give grants out during the current financial year and so Cllr Hughes proposed that grant giving be suspended until the new financial year when it should total £2,000, this was seconded by Cllr Duffy and all agreed. The cost of a defibrillator unit was included in the 2019/20 budgets at c£1,520 but the Clerk would investigate if there were any grants available for this expense. Moreton Say Parish Council resolved budget expenditure for the Year Ending 31<sup>st</sup> March 2020 of £11,138 and a copy of this budget will be published on the Parish Council website.
- e. Appointment of the Internal Auditor** – An expression of interest in completing the Internal Audit 2018/19 had been received from SDH Accounting and Audit Services, who carried out the previous Internal Audit and the Council unanimously agreed to appoint this firm again.

- 12. Highways & Environmental Health** – In addition to the previous issues raised Cllr Duffy advised that the gully between Pinfold Cottages and the Village Hall was blocked again, the Clerk will request that this be cleared again. There was also a discussion about the farm entrance on Audley Brow and the Clerk will enquire what can be done

to elevate the problems there.

13. **Street Lighting / Maintenance & Repairs** – In agreeing the proposed expenditure earlier in the meeting the Council had agreed to budget in the replacement of 8 SOX lights to LED during 2019/20, in addition to this no other repairs were currently required.
14. **Lease of Former Bowling Green Land** – Cllr Wellon reported to the Council that there were still some problems being experienced relating to parking just inside the entrance to the car park and proposed that the disabled bays should be relocated to elevate these issues, Cllr Dutton seconded this and all agreed. The Clerk suggested that she write to the Head Teacher to explain the basis on which planning permission was granted, ie a two-way entrance and a separate pedestrian entrance, all Councillors agreed. Cllr Dutton went on to advise that better marking of the parking bays was required including the taxi bays in front of the Village Hall and proposed that signs be purchased to further designate the different bays, all agreed. Cllr Dutton also advised the Council that unfortunately the School PTA who had previously agreed to set aside money to improve the pedestrian entrance were now unable to undertake this work and the Clerk suggested that a further £1,000 be budgeted in 2019/20 to complete this work. The Council resolved that the budget should be increased to cover this expenditure bringing the total budget for 2019/20 to £12,138.
15. **Three Parishes Neighbourhood Plan** – Cllr Turner, Cllr Dutton and the Clerk, who attend the Steering Group meetings, updated the meeting of the progress of this Neighbourhood Plan. The Clerk also explained that at the recent Steering Group meeting one of the other Councils had advised that they had written to Edward West, Shropshire Council, and the Inspector who undertook the recent review of the Market Drayton Neighbourhood Plan regarding this Inspectors comments, which had now been published. The Clerk asked if Moreton Say Parish Council also wished to write. Cllr Wellon proposed that a letter be written confirming the Council's consistent stance of not supporting the Market Drayton Neighbourhood Plan for clarity, Cllr Turner seconded this and all agreed with the exception of Cllr Hughes who abstained. Cllr Hughes then requested that a letter written by the Clerk, dated August 2016 and relating to the Market Drayton Neighbourhood Plan be put on the agenda for the next meeting for discussion.
16. **Correspondence** - All SALC and Shropshire Council emails have been forwarded to the Councillors when received.
17. **Parish Matters** – Cllr Dutton discussed the need for all Councillors to be present at meetings as there were only seven Councillors on this Parish Council and Cllr Wellon suggested that the Clerk write to Cllr Podmore in this respect, this was seconded by Cllr Turner, all agreed with the exception of Cllr Hughes who abstained.
18. **Agenda Items** – There were no further items brought forward for inclusion at the next meeting on 10<sup>th</sup> January 2019.

There being no other business the Chairman declared the meeting closed at 9.15 pm

Approval of the Minutes held on 22<sup>nd</sup> November 2018

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 10<sup>th</sup> January 2019

Signed by the Chairman .....

10-1-19.