

## MORETON SAY PARISH COUNCIL

Minutes of the Meeting of Moreton Say Parish Council held at The Clive Hall, Moreton Say  
on Thursday 28<sup>th</sup> November 2019 commencing at 7.30 pm

**Present:** Councillors C Dutton, C Wellon, A Wickett, G Turner and P Smith  
also present Mrs J Evans (Clerk).

**Apologies:** Councillor R Hughes and Unitary Councillor P Wynn

1. **Welcome / Present / Apologises** – As listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were 4 members of the public present who declined to make any comments.
4. **Approval of the Minutes of the Parish Meeting held on 26<sup>th</sup> September 2019** - The Councillors had received copies of these minutes prior to the meeting and it was resolved that these were a true and accurate record of both proceedings.
5. **Clerk's update regarding on-going matters** – The following information was provided to up-date the Council regarding various on-going issues not on the agenda:
  - a. The Clerk advised that although she had been chasing Shropshire Highways, she had no further update regarding the road surface on New Street Lane. Cllr Dutton advised the meeting that this area of road was as bad as ever and asked the Clerk to continue to chase Shropshire Highways, all agreed.
  - b. The Clerk had been advised by Shropshire Highways that dealing with the subsidence on Smythmoor was on the Capital Projects list but as it is not a priority they could not advise as to when it may be done.
6. **Report from the Unitary Councillor** – Cllr Wynn was, unfortunately, unable to attend.
7. **Report from other Committees by Moreton Say Parish Council Representatives** – Cllr Turner reported on a North SALC meeting that he had recently attended where there had been a presentation by Connexus Housing Association and Shropshire Council's Rights of Way Officer.
8. **Planning** - The following planning applications were discussed and the **comments** were proposed, seconded and all agreed unless otherwise stated:

**19/04878/OUT** - Outline application for 2 no. residential dwellings to include access - Proposed Development Land South East of Longford Grange, Longford, Market Drayton, Shropshire - **Support**

### Determination of Planning

**19/03581/LBC** - Works affecting a Grade II Listed Building to create ensuite bathroom; insertion of external vent -Flat 1, Styche Hall, Styche, Market Drayton, Shropshire, TF9 3RB – **Permission Granted**

**19/04042/FUL** - Application under section 73a of the Town and Country Planning Act 1990 for the Siting of two temporary dwellings to house essential countryside workers (retrospective) - Fordhall Grange Stud, Longford, Market Drayton, Shropshire, TF9 3PR – **Withdrawn**

**19/03101/FUL** - Change of use of an existing water lagoon to dual use water/fertiliser lagoon - Greenbank Farm, Tern Hill, Market Drayton, Shropshire, TF9 3PX – **Permission Granted**

### 9. Finance

#### a. Expenses

Payee	Expense	Chq No	Amount	Authority
Shropshire Council	Street Lights	DD	£190.26	PCA 1957 ss 3 (1) & 7

Jane Evans	Clerk's Salary - November 2019	SO	£220.00	LGA 1972 s 112 (2)
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	Total		£630.26	

The Council resolved to agree these expenses.

**b. Bank Reconciliation:**

Balance brought forward	£1,484.25
Add: Receipts to date	£ 13,695.25
Less: Payments to date	£ 9,466.06
<b>Closing Balance</b>	<b>£ 5,724.44</b>

Bank Balances as at 31<sup>st</sup> October 2019:

Current Account	£ 1,190.26
Deposit Account	£ 4,534.18
Less: un-presented payment	£ 00.00
<b>Total Bank Balance</b>	<b>£ 5,724.44</b>

- c. Quarterly Internal Control** – At the end of September the Clerk had circulated the quarterly budget/actual figures and the Council agreed that the format was easy to understand. The Clerk also confirmed that prior to this meeting Cllr Turner had initialled the Bank Statement to confirm agreement with the Bank reconciliation.
- d. Approval of Direct Debits and Standing Orders** – The Clerk advised the Council that there was one Direct Debit set up on the Bank Account in favour of Shropshire Council in respect of the street light energy and also one Standing Order relating to the Clerk's wages. The Council agreed this was in order.
- e. Budget** – Prior to the meeting the Clerk had circulated a draft budget which the Council reviewed in detail and agreed in principle. Issues which came out of this discussion were:
- Cllr Dutton will ask at the school so that the Council can get an idea as to which piece of play equipment the children would prefer on the grass by the tennis court.
  - Cllr Wickett will take forward the defibrillator initiative and liaise with a member of the public, who would also like to be involved, and the Clerk will investigate what systems are used in other Parishes.
  - The Village Hall committee will be asked where a metal cabinet could be housed in the building to hold the Parish Council's archives.
  - The Clerk advised that the amount for administration was including some work which will need to be undertaken related to making the website more accessible to everyone and she would liaise with Cllr Turner regarding this matter.

**10. Highways & Environmental Health** – The Council discussed the following issues:

- Cllr Dutton has received an offer from someone to sweep away the leaves once they had all fallen, everyone agreed this would be a good idea.
- The potholes and road surface on the Bletchley Barns side of the A41, as you approach the dual carriageway heading towards Whitchurch, needs to be reported again.

**11. Street Lighting / Maintenance & Repairs** – There were no reported issues with any street lights.


**12. Three Parishes Neighbourhood Plan** – Cllr Turner reported that: there was a new representative on the Steering Group from Moreton Say; sample questionnaires for the Neighbourhood Plan consultation had been reviewed and these were in the process of being combined; the Housing Needs Assessment Grant had been applied for: and the group were considering exactly how to incorporate the Housing Needs Survey and whether to use Shropshire Council's Right Homes Right Place.

- 13. Correspondence** - All SALC and Shropshire Council emails have been forwarded to the Councillors when received and additionally thank you letters from Moreton Say PCC and Moreton Say Millennium Pool Committee had been received in respect of their grants.
- 14. Parish Matters** – Cllr Dutton advised the Council that the person cutting the grass around the church yard had changed and he was going to approach the new contractor to get a quote for the grass between the car park and the tennis court.
- 15. Agenda Items** – There were no further agenda items at this time for the next meeting on 9<sup>th</sup> January 2020.

There being no other business the Chairman declared the meeting closed at 8.25 pm

Approval of the Minutes held on 28<sup>th</sup> November 2019

Minutes accepted and approved by Moreton Say Parish Council at a meeting held on 9<sup>th</sup> January 2020

Signed by the Chairman .....  
09-01-20